



## JOB POSTING

**Title:** Content & Production Associate  
**Department:** Content & Production  
**Reports To:** Manager of Content & Production  
**How to Apply:** [www.chicagobears.com/jobs](http://www.chicagobears.com/jobs)

### **Overview**

The Associate Development Program is a paid 12-month full-time (temporary) experience designed for new or recent graduates who are looking to gain sports experience. The format allows for structured professional development and hands-on learning.

The Chicago Bears are seeking a creative, energetic content producer with a love for football, to create compelling video customized to each of our platforms including social, digital and broadcast for the Chicago Bears Content Department. This role works out of our headquarters – Halas Hall – located in Lake Forest, IL.

Program Dates: Friday, June 2, 2023 – Friday, May 24, 2024

### **Who We Are**

As one of the founding franchises of the NFL, family is the core of who we are. We're different from other companies. Our people represent a vast array of cultural backgrounds, human experiences and perspectives and we believe they, collectively and as authentic individuals, are our greatest resource. Our working environment is one where your talent and contributions are valued by the organization and the community. We believe every person matters and we can collectively achieve success through integrity, respect, a team-first mentality, open communication, and trust.

### **Our Commitment to Diversity, Equity & Inclusion**

The Chicago Bears organization continues to deepen its commitment to establishing an inclusive, equitable work environment that reflects the diversity within our communities and fan base. We value, respect, and appreciate diversity at all levels, on and off the field, and are guided by a vision of success that includes integrating diversity, equity, and inclusion into our club's DNA and culture.

As such, we recognize the additional hurdles marginalized communities may face when applying for a job. Don't meet every requirement for the role but feel you have many of the skills needed? Please apply! Our culture is rooted in providing the resources needed for all staff to succeed, including job specific training. We want you to help us achieve our goals and to be part of one of most storied franchises in all of sport.

### **Responsibilities**

- Assist with shooting, logging, and editing video content
- Assist with posting content according to weekly content schedule
- Edit and shoot various content series for social and digital channels
- Assist with creating internal department video requests
- Assist with other content-based video/photo projects as needed
- Maintain and upkeep of equipment and broadcast studios

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## **Qualifications**

- Bachelor's degree or equivalent training and experience
- 1 year non-linear editing experience
- Previous experience shooting football preferred
- Strong knowledge of the following:
  - Adobe CC Production Premium Suite, particularly After Effects, Premiere Pro and Photoshop
  - Canon, Sony or camera workflow
- Possess strong communication skills, including written and oral correspondence
- Understand importance of attention to detail, collaboration, and creativity
- Must be dependable, willing to take initiative and adapt to a variety of situations
- Ability to work non-traditional hours in non-traditional settings including weekends and holidays (Sundays or other gamedays are required during the season)
- Able and willing to travel to home games, NFL Combine, and other local destinations to cover player news

## **What We Offer**

We remain committed to upholding the standard of being a first-class organization and employer of choice. Our goal is to provide quality support and a diverse, equitable, and inclusive environment for our most important resource, our people.

### **BENEFITS & PERKS**

Our Associate Program offerings include but are not limited to:

- Paid Holidays
- Paid PTO (5 days) & Sick Time (2 days)
- Complimentary Bears gear kit
- Complimentary breakfast, lunch, snacks, and drinks
- Access to onsite gym facilities + Bears Fit
- Eligible for medical insurance
- Networking opportunities
- And more

### **CORE CURRICULUM**

- Quarterly programming & professional development
- Assignment of a "buddy" from another department
- Formal check-ins for Associates and managers through surveys and live conversations
- Two Associate dedicated social events
- Associate dedicated Microsoft Teams chat

*The specific statements shown in each section of this description are not intended to be all-inclusive. They represent typical elements and criteria necessary to successfully perform the job. Chicago Bears Football Club, Inc. is an Equal Opportunity Employer.*

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