



A T H L E T I C S
A CHAMPIONSHIP EXPERIENCE WITH INTEGRITY

TICKET SALES REPRESENTATIVE – TICKET OFFICE

JOB CODE:	TIXSALES
POSTED DATE:	February 22, 2021
CLOSING DATE:	
DEPARTMENT:	Ticket Office
FLSA STATUS:	Non-Exempt

POSITION RESPONSIBILITIES:

The University Athletic Association at the University of Florida is searching for a Ticket Sales Representative with natural customer service instincts and a passion for building relationships with our Gator fans. Our representatives main focus is to provide first-class customer service to our fan base while carrying a positive team-centric attitude and professional demeanor. This position will generate revenue primarily by creating relationships via outbound/inbound phone calls and face-to-face meetings with a concentration on football, men's basketball, women's basketball, baseball, softball, volleyball, and gymnastics. These calls will be supplemented using emails and other marketing efforts. Day-to-day leadership and mentoring will be provided by the Gators Ticket Office Leadership Team. Inventory which is available for sale includes, but not limited to: Season Tickets, Premium Seating Areas, Mini Packages and Group Tickets. This posting closes on March, 12 2020.

MINIMUM EDUCATION & EXPERIENCE REQUIREMENTS:

Required Qualifications:

- Bachelor's Degree
- Experience using Ticketmaster
- Proficiency in Microsoft Office Programs (Word, Excel, and Outlook)
- Strong critical thinking, problem solving and conflict resolution skills
- Ability to engage effectively with others of diverse cultures or backgrounds
- Available to work a non-standard work week which will include evenings, weekends, holidays and extensive overnight travel

Preferred Qualifications:

- Experience with Archtics Ticketing System

BENEFITS:

Comprehensive benefits package including but not limited to health, dental, life, LTD, AD&D, pension plan (upon eligibility), athletic event tickets, employee events and recognition programs Competitive compensation package commensurate with candidate's previous experience and qualifications. You can view our full benefits guide on the official job posting by [clicking here](#).

ADDITIONAL INFORMATION:

Prior to entering UF's campus, a COVID-19 screening must be taken through UF Health in order to be 'cleared for campus'. Interviews may be conducted prior to the closing date, but no offer of employment will be extended until after the position closes. Once an official offer is extended and accepted, the candidate will be required to complete the federal Employment Eligibility Verification Form I-9 and will be contingent on satisfactory background screening results. The candidate will also be required to present [acceptable and original documents](#) to prove identity and authorization to work in the United States. The University Athletic Association, Inc. is an at-will employer, a separate company from the University of Florida and **not a state employer**.

TO APPLY:

Qualified applicants please go to www.FloridaGators.com/employment to apply. For individuals without computer access, stop by the University Athletic Association, Inc. Human Resources offices located on the 4th floor of the west side of Ben Hill Griffin Stadium.

***THE UAA IS AN EQUAL OPPORTUNITY EMPLOYER AND IS STRONGLY AND ACTIVELY COMMITTED TO DIVERSITY
WE ARE PROUD TO BE A DRUG FREE TOBACCO FREE WORKPLACE***